



JBR
ARCHITECTURE COLLEGE
HYDERABAD

CIRCULAR

Date: 13/08/2019

All the Faculty members are requested to attend the meeting which will be held on 17/08/2019 at 2:00 pm with following agenda.

Agenda of the Meeting

1. Studio –In charge allocations for the new sessions.
2. Identification of Add-on courses.
3. Preparation of Time –Table, Academic and event calendar.
4. Planning of site visit, tours and trips.
5. Discussion on feedback Analysis of various stakeholders and necessary actions to be taken.
6. Any other point for discussion.

Jogantpally Gayatri

Principal

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Bhaskar Nagar, Yenkapally (V),

Moinabad (M), R.R. Dist-500 075, T.S.

Cc: Committee members, IQAC, Admin.



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Academic Review Meeting for New Session (2019-2020)

MINUTES OF MEETING

FACULTY MEETING

Date: 17/08/2019

Time: 2.00PM – 4.00PM

Location: Auditorium

Attendees:

S.No	Name of the Faculty Members	Designation
1	Ar Monika Yadav	Asst Prof
2	Mr. Brahma Routa	Professor
3	Ar Aparna	Associate Professor
4	Ar Neelima Gubba	Assistant Professor
5	Er Venkatesh	Assistant Professor
6	Ar Srinivasa Rao D	Assistant Professor
7	Ar Mounika Sai	Assistant Professor
8	Ar Afreen	Assistant Professor

Minutes:

The meeting commenced at 2:00 pm, chaired by Ar J. Gayatri. The Chairperson initiated the discussion for the upcoming sessions which will start from 3rd Sept 2019, to the faculty members.

Agenda 1: Studio –In charge allocations for the new sessions.

a) Following faculty members are:

- 1st Year Section A& B - Ar Esther & Ar Mangala
- 2nd Year Section A& B - Ar Rashmi , Ar Neelima Gubba



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- 3rd year - Ar Chintan,
- 4th year - Ms. Meghana Chettipelli and
- 5th Year - Ar Aparna
- M.Arch – 1st& 2nd – Ar Monika Sai and Ar Srinivas

Agenda 2: Identification of Elective & Add-on courses.

- Er Venkatesh is allotted as the Elective & Add-on Courses Coordinator, he had presented new course unlike like previous semester for consideration. A brief discussion followed, and it was decided to finalize the elective courses within the next week after further review by the academic committee.

Agenda 3: Preparation of Academic and event calendar.

- Ar Mounika Sai appointed again as time – table in charge, Time table and Academic calendar has to prepare with synchronizing all the events, examination dates, and other activities.
- Ar Afreen is allotted the events Coordinator, she had presented a draft of the Event calendar, in which conferences, other events, FDP, TTP will be consider and suggested to take references from previous calendar.
- Er Venkatesh is appointed as a sports Inchage, every Saturday sports has to plan and schedule on Time table as well.

Agenda 4:

- Ar Srinivas is allotted as the Academic Tours Coordinator, he has to plan site visits, tours, and academic trips. The committee discussed possible destinations according to their Architectural Design and other Subjects.

Agenda 5: Discussion on feedback Analysis of various stakeholders and necessary actions to be taken.

- Mr. Brahma Routa Chandra Sekhar is allotted as the Stakeholder Relations Manager, he presented feedback Analysis of various stakeholders and necessary actions to be taken

Action Proposed:

S.No	Stake Holders	Feedback	Action Proposed
1	Students	Students felt that latest CAD courses and advanced courses need to be included to get better career opportunities	Proposed to include latest architecture related Softwares as add Ons
2	Faculty	Faculty proposed to increase number of practical oriented courses.Recommended to	Personality Development Programme by VEDANTA



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		have more site visit programmes.	was conducted for all the students and staff
3	Alumni	Alumni expressed satisfaction on the content of curriculum and felt that subjects of latest technologies may improve career opportunities.	Proposed to includeAdd on courses to enhance lifeskills and architectural skills.
4	Employers	Employers advised to encourage participative learning and team work. Suggested to have more practical training in the emerging Architecture related Softwares.	Encourage students to do internships

The committee reviewed the feedback and identified areas for improvement. Necessary actions were outlined, and responsible parties were assigned to address the feedback.

The meeting concluded at 3:30pm with action items and deadlines assigned for each agenda point.

Joganta Padar
Principal

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Approved By Council of Architecture (COA), New Delhi & Affiliated to Jawaharlal Nehru
Architecture and Fine Arts University, Masab Tank, Hyderabad.

FEEDBACK ANALYSIS AND ACTION TAKEN REPORT

Academic Year 2019-20

Suggestions/Recommendations from Stake holders:

Students felt that latest CAD courses and advanced courses need to be included to get better career opportunities.

Faculty proposed to increase number of practical oriented courses. Recommended to have more site visit programmes.

Alumni expressed satisfaction on the content of curriculum and felt that subjects of latest technologies may improve career opportunities.

Employers advised to encourage participative learning and team work. Suggested to have more practical training in the emerging Architecture related Softwares.

Action taken:

- Suggestions/recommendations based on stakeholders' feedback are sent to affiliating university for their consideration and approval for upcoming revision of syllabus.
- **Mastering Microsoft Office Applications for Professionals, Enhancing Soft skills and Personality Skills, Pottery workshop, Ethics and Self-awareness and Architectural Psychology** were offered as Add on courses to enhance life skills and architectural skills.
- To promote the participative learning, students are encouraged to do group projects in Architectural Design Studio courses.
- Site visits are made mandatory for all the students to promote experiential learning.
- **Personality Development Programme by VEDANTA** was conducted for all the students and staff
- Yoga Day, Environment Day, World Rivers Day, Heritage walk celebrations were done.
- To promote extracurricular activities, Sports Day, Ethnic Day and Annual Day were organized.



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Principal

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